

1.	Name of service	Adjustment of the licence for the activity involving precursors of narcotic and psychotropic substances (hereinafter referred to as "the licence")
2.	Recipients of service	Economic entity which holds a licence
3.	Type of service: electronic/ non-electronic	Electronic
3.1	Link to electronic service	<a href="https://www.epaslaugos.lt/portal/service/26027/13222?searchId=d8743a19-10c2-4fa0-ab80-01ef9ce4db19">https://www.epaslaugos.lt/portal/service/26027/13222?searchId=d8743a19-10c2-4fa0-ab80-01ef9ce4db19</a>
3.2	Link to online application form <i>(when electronic service unavailable)</i>	
4.	Timeframe of service	The licence shall be adjusted not later than within 30 working days from the date of receipt of properly executed documents. If not all documents have been provided, the term will be calculated from the date of submitting all documents.
5.	Fees of service	State fee for issuance of the licence - 34Eur
6.	Cross-border payment measures and procedure	Beneficiary of the state fee – State Tax Inspectorate under the Ministry of Finance of the Republic of Lithuania, code 188659752, the fee shall be paid to the <a href="#">budget revenues collection account</a>  Payment code 5753.
7.	Description of process for obtaining a service	1. The economic entity shall pay a state fee of the set amount and shall submit an application and required documents. 2. The Drug, Tobacco and Alcohol Control Department (hereinafter referred to as "the Department") shall handle the application. 3. The Department shall take a decision to adjust a licence. 4. Adjusted paper licence shall be issued. 5. Information on the adjusted licence shall be placed on the <a href="#">Licences Information System</a>
8.	List of documents to be submitted to obtain a permit	1. Application 2. Documents approving changed data
9.	Contact details of the authority providing a service (position of	Rita Vaitiekūnaitė, Chief Specialist of tobacco, alcohol, narcotic and psychotropic substances

	responsible employee, name and surname, e-mail, phone no.)	precursors licensing division, tel. (8 5) 266 8091, email <a href="mailto:rita.vaitiekunaite@ntakd.lt">rita.vaitiekunaite@ntakd.lt</a>
10.	Information concerning available remedies	Based on the procedure laid down by the Law on Administrative Proceedings of the Republic of Lithuania
11.	Contact details of organisations from which providers or recipients can obtain practical assistance	