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| 1<br>.           | Name of service  | Issuance of a permit to purchase and use denatured ethyl alcohol   |
| 2<br>.           | Recipients of service  | Legal person established in the Republic of Lithuania, branch of the foreign legal person established under procedure laid down by the laws of the Republic of Lithuania, European legal person and its branch (hereinafter referred to as "economic entity") willing to purchase and use denatured ethyl alcohol in the Republic of Lithuania for production, technical needs, research and scientific works. |
| 3<br>.           | Type of service: electronic/ non-electronic                                    | Electronic   |
| 3<br>.<br>1<br>. | Link to electronic service   | <a href="https://www.epaslaugos.lt/portal/service/24853/13222?searchId=2e553dcc-a04e-46c1-a7df-b8e220a1c5ef">https://www.epaslaugos.lt/portal/service/24853/13222?searchId=2e553dcc-a04e-46c1-a7df-b8e220a1c5ef</a>  |
| 3<br>.<br>2<br>. | Link to online application form ( <i>when electronic service unavailable</i> ) |  |
| 4<br>.           | Timeframe of service   | Decision to issue or refuse to issue a permit for the economic entity shall be taken and the permit shall be issued or the economic entity shall be notified of the decision not to issue a permit not later than within 15 working days from the date of receipt of all correctly and fully completed documents that are needed for issuance of the permit.   |
| 5.               | Fees of service  | State fee for issuance of the permit –86 Eur   |
| 6.               | Cross-border payment measures and procedure                                    | Beneficiary of the state fee – State Tax Inspectorate under the Ministry of Finance of the Republic of Lithuania, code 188659752, the fee shall be paid to the <a href="#">budget revenues collection account</a><br><br>Payment code 5753.<br>.   |
| 7.               | Description of process for obtaining a service                                 | Economic entity shall pay a state fee of the set amount and shall submit an application and required   |

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|     |  | <p>documents.</p> <p>2. The Drug, Tobacco and Alcohol Control Department (hereinafter referred to as "the Department") shall handle the application.</p> <p>3. The Department shall take a decision to issue a permit.</p> <p>4. The permit shall be issued using <a href="#">Licences Information System..</a></p>  |
| 8.  | List of documents to be submitted to obtain a permit   | <p>1. Application of the prescribed form;</p> <p>2. Technical documents of the production intended to be produced if denatured ethyl alcohol will be used for production purposes;</p> <p>3. Calculations substantiating the quantity of denatured ethyl alcohol specified in the application;</p> <p>4. Order (arrangement) of the manager of the economic entity establishing the procedure for receiving, storing, accounting and use of denatured ethyl alcohol.</p> |
| 9.  | Contact details of the authority providing a service (position of responsible employee, name and surname, e-mail, phone no.) | Jolita Ignatavičienė, Chief Specialist of tobacco, alcohol, narcotic and psychotropic substances precursors licensing division, tel. (8 5) 266 8091, email <a href="mailto:jolita.ignataviciene@ntakd.lt">jolita.ignataviciene@ntakd.lt</a>  |
| 10. | Information concerning available remedies  | Based on the procedure laid down by the Law on Administrative Proceedings of the Republic of Lithuania   |
| 11. | Contact details of organisations from which providers or recipients can obtain practical assistance                          |  |